

G.A.R. 32

[See rule 122]

DETAILED BILL OF CONTINGENT CHARGES REQUIRING COUNTERSIGNATURE BEFORE PAYMENT

Bill No.....

Office of..... For the month of..... 19.....
..... Head of Account.....

Number of sub-vouchers	Description of charge and number and date of authority for all charges requiring special sanction	Amount
1	2	3
		Rs. P.
Total Rs..... (Rupees.....)		

(1) I certify that the expenditure charged in this bill could not, with due regard to the interest of the public service, be avoided. I certify to the best of my knowledge and belief, the payments entered in this bill have been duly made to the parties entitled to receive them with the exceptions noted below which exceed the balance of the permanent advance and will be paid on receipt of the money drawn on this bill. vouchers for all items of expenditure above Rs.50 in amount and all work bills are attached to this bill save those noted below, which will be forwarded as soon as the amounts have been paid. I have as far as possible obtained vouchers for other sums and am responsible that they have been so defaced or mutilated that they cannot be used again.

I also certify that the amounts on account of pay and allowances of Group D Government servants drawn 1 Month/2 Months/3 months previous to this date with the exceptions of those detailed below of which the total amount has been refunded by deduction from this bill have been disbursed to the Govt. servant concerned and their receipts taken.

(2) Certified that all the articles detailed in the vouchers attached to the bill and in those retained in my office have been accounted for in the Stock Register.

(3) Certified that the purchases billed for have been received in good order, that their quantities are correct and their quality good and according to specifications, that the rates paid are not in excess of the accepted and the market rates and that suitable notes of payment have been recorded against the indents and invoices concerned to prevent double payments.

(4) Certified that:—

(a) the expenditure on conveyance hire included in this bill was actually incurred, was unavoidable and is within the scheduled scale of charges for the conveyance used, and

(b) the Government servant concerned is not entitled to draw travelling allowance under the ordinary rules for the journey and is not granted any compensatory leave and does not and will not otherwise receive any special remuneration for the performance of the duty which necessitated the journey.

(5) Certified that the monetary or quantitative limits prescribed by the Government in respect of items of Contingencies included in the bill have not been exceeded.

* This certificate is required when proper store accounts of materials and stores purchased are required to be maintained

Appropriation for current year

Received payment

Expenditure including this bill

Signature and designation
of Drawing Officer.

Amount of work bills annexed Balance
available

For use of Controlling Officer

Passed for Rupees (in words).. .. .

I certify that in support of every charge of more than Rs.50 made in this bill, a receipt or other voucher has been given to me and is now in my possession. The receipts and vouchers for items in excess of Rs.200 are attached to the bill with the exception of these above Rs.200 noted above which will be sent after payment and I am responsible that the receipts and vouchers for all other items of more than Rs.50 are in proper form and order, and that they have been so cancelled that they cannot be again used to support claims against the Government. All work bills are also appended.

Dated19

Controlling Officer
Designation.

Passed for payment of Rs.. (Rupees.....)

Date.....

Pay and Account
Officer/
Cheque drawing D.D.O.

Payment through Cheque No.....

For use in Pay & Accounts Officer (Post-
check)

Admitted for Rs.....

objected to Rs.....

Reason for objection.

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Jr./Sr. Accountant

Jr. A.O.

P.A.O